



Knowledge Assessment® Tools

Product Description

Introduction

CFAeX Knowledge Assessment® Tools are a suite of exams for customers with the need to assess the skills of potential or existing employees. Exams are sold on a per-seat or site license (Annual Subscription) basis. Our exam brings test taking to the next level with the ability to better understand test results, fine tune exams, and accelerate people on a path toward proficiency and success. The application's design, flexibility, interactivity, reporting, and drill-down capability make it possible.

- *Use exams to evaluate new hires*
- *Use exams to develop targeted in-house training programs by grouping skill levels in the same classes*

The web enabled exam is a comprehensive, basic to advanced user-friendly skills assessment tool ideally suited to gauging user's proficiency with CAD software, Plotting, Office CAD standards and more. There is no limit to the breadth of questions that can be asked or the topics those questions can cover. Our exam tests for CAD knowledge required in design, design development, construction documents, detailing, 3D and multimedia in general or in specific areas and speed.

This information allows your CAD or IT Managers to develop comprehensive, targeted training programs, saving time and money. Many organizations and individuals provide training and testing on CAD software, but only CFA offers comprehensive testing that was Designed from the ground up by CFA to enhance our already comprehensive candidate search and qualification procedures. Vest your management staff and human resources personnel in the same unique tool that helps our recruiters to evaluate today's top professionals on a daily basis.

Custom exams can easily be developed for situations unique to each customer. All of this knowledge translates into productivity gains for you and your firm.

INDIVIDUAL EXAM SESSIONS

Feature	Function	Benefit
Customer CAD Skills Assessment	<p>Gain access to a growing collection of User Skills Assessment Exams on various Autodesk Software Products, for example:</p> <ul style="list-style-type: none"> • AutoCAD Architecture 2014 Professional • Revit Architecture 2014 Professional • BIM Management Professional 	<ul style="list-style-type: none"> • Gives objective feedback on User's skill level and core competency. • Accurately tailor training programs to User's specific needs.
Feature	Function	Benefit
Product Installation	No Installation or set up required. System runs entirely within a Web Browser. (Internet Explorer 6 preferred.)	<ul style="list-style-type: none"> • Simply register and begin taking exams. • Exam Results are instantaneous.
Question Authoring Process	<p>All Questions undergo a rigorous authoring process, including administrative approval, before being accepted into the general question pool:</p> <ul style="list-style-type: none"> • Questions authored by highly qualified content experts • All questions must be reviewed and "approved" before being added to the question pool 	<ul style="list-style-type: none"> • Question Authoring and Approval process ensures high quality questions. • Authoring by multiple authors guarantees objectivity and diversity in the question pool.
Knowledge Assessment Diversity	<p>The Question pool for each exam is comprised of a minimum of 90 questions dispersed into five categories:</p> <ul style="list-style-type: none"> • The 30 questions presented on each exam are randomly drawn from the pool • Exam questions are selected equally from each category and three levels of difficulty 	<ul style="list-style-type: none"> • Questions are selected randomly so that no two exams are ever the same. • New questions can be added to the pool at any time. • An equal distribution across three levels of difficulty ensures an accurate assessment.
Feedback and Support	<p>Send feedback and request support from directly within the system:</p> <ul style="list-style-type: none"> • Send Feedback to System Administrator • Request a Certificate Formalizing Results • Make Comments and Suggestions • Request Assistance 	<ul style="list-style-type: none"> • Alignment between setup plan and the business and process objectives. • Improved productivity by mapping the standard ADT implementation to the existing design methodology and workflow.

SITE LICENSES (Includes the same Features, Functions, and Benefits above plus)

Feature	Function	Benefit
Includes Custom Exams	<p>Included with your Site License is the option for up to five customized exams. Custom exams include:</p> <ul style="list-style-type: none"> • Two of Five Custom Categories each, including a minimum of 18 Questions each • "Corporate Author" access to the site enabling you to author your own custom Questions • Custom exams are privately available only to members of your firm 	<ul style="list-style-type: none"> • Create a completely custom skills assessment exam or incorporate a combination of custom and public questions and categories. • Allows you to build exams that assess your employees' skills in areas of office procedure, standards, etc.

Feature	Function	Benefit
Custom Exam Development Custom Exam Development (con't)	<p>We will work with designated member(s) of your firm to build your custom exams. The procedure includes the following:</p> <ul style="list-style-type: none"> Initial setup of custom exam site and custom categories Access granted to one or more of your firm's employees as "Corporate Authors" Populate the question pool with your own questions Contract us to author questions for you (optional) Question approval process QA and Exam Roll-Out 	<ul style="list-style-type: none"> You are directly involved in the process at all stages. Questions can be authored directly by your own personnel who know your processes and procedures best! We handle QA and beta testing with your input and sign off. This ensures quality and the satisfaction of all parties. Custom Exams are totally private. Only your employees will have access.
Corporate Branded Home Page	<p>All Site licenses and Customized exams include your corporate logo and branding:</p> <ul style="list-style-type: none"> Users log into a custom home page including your company logo All Exams and questions can be tailored to your corporate branding 	<ul style="list-style-type: none"> Personalized home page helps reinforce corporate identity.
Detailed Reporting Functionality for CFA or Client Administrator	<p>In addition to the Statistics and immediate feedback that test takers receive on completion of their exam, you will have a complete suite of reporting functions to view all your employees' results:</p> <ul style="list-style-type: none"> Detailed Reporting by Candidate and Exam Compiled Results include "High Score," "Average Score" and "Mean Score" Graphs make reports easier to understand and use Detailed "Question by Question" breakdown of results 	<ul style="list-style-type: none"> Use reports to assess your users' skill levels and training needs. Use as a pre-screening and hiring tool for potential new hires.
Site Hosting	<p>Your custom Corporate Skills Assessment Site is hosted on our dedicated servers:</p> <ul style="list-style-type: none"> All server maintenance is included Regular backup and archiving Server Administration and backend functions all included 	<ul style="list-style-type: none"> There is nothing for you to install or configure. Users can access the system from any web browser. Peace of mind knowing that all the data is secure and regularly backed up.
Support	<p>Support is available for all questions, comments, training and customization:</p> <ul style="list-style-type: none"> Via the Web Phone Support Email Support 	<ul style="list-style-type: none"> Contact us when you need us. Get answers to questions and solutions to problems. Guaranteed results and quick turn-around.

CUSTOM EXAMS (Optional)

Feature	Function	Benefit
Complete Exams	<p>You may purchase complete custom exams on a "per exam" basis. Pricing is flexible based on your specific needs. Use this option when you do not require the five custom exams included with a Site License:</p> <ul style="list-style-type: none"> Customize a single exam to your needs 	<ul style="list-style-type: none"> Can be more economical than a site license when a small number of custom exams are required. Guides you in planning additional training for your pilot project team members.

Feature	Function	Benefit
	<ul style="list-style-type: none"> Build your own Question pool Corporate branded home page included 	
By the Category	<p>Sometimes you simply wish to add a “few” questions of your own. By purchasing one or more custom categories, you can create a custom exam without the need to author a complete pool of questions:</p> <ul style="list-style-type: none"> Buy as few as one custom category (includes 18 questions) Author your own questions within your category or categories Corporate branded home page included 	<ul style="list-style-type: none"> For limited customization needs. Reduced time building the custom exam as it leverages the largest portion of the standard question pool, while still introducing “firm specific” - questions.
By the Category (con’t)		

USAGE FEES

Description	Price
Individual Exam Sessions	1 Use: \$55 2-50 Uses: \$45 per use 50+ Uses: \$35 per use
Site License	Firms of 350 Employees: \$15,000 Firms of 350+Employees: Inquire
Custom Exams (optional)	Based on Scope & Complexity of task performed by Autodesk PSG

START UP COST

Description	Price
Set up Charges	\$250 (1-time charge)
Customer Branding	No Charge
Customer “Test Sites”	No Charge
Annual Secure Web-Site Hosting	No Charge
Annual ASP Management and Hosting Charges	No Charge